

**MINUTES OF A MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
3rd DECEMBER 2019 AT 8.00 PM**

Present: Councillors Steve Murcer (SM), David Maughan (DM), Val Rubie (VR), Sarah Meeks (SaM), Phil Dimmock (PD) and Martin Richards (MR); Dorset Council Cllr Pauline Batstone (PB); Members of the public – 4

Minutes: Malcolm Wilson (MW) – parish clerk

214/19 - Apologies: Received from Ken Huggins

215/19 - Declarations of interest: None

216/19 – Adoption of the minutes of the meeting held on 5th November 2019: The minutes of the meeting were approved and signed by the Chairman

217/19 – Matters arising from these minutes: These items are covered in the agenda

218/19 – Public open session: No comments or questions

219/19 - Finance

a) approve accounts for payment: The following payments were approved:

Cheque		Payee		Net	VAT	Total
SO	Dec	IK Services	Dog bin emptying	126.50		126.50
DD	Dec	Dorset Council	Cemetery rates	21.00		21.00
DD	Dec	PWLB	Loan repayment	924.22		924.22
		M				
1240		Wilson	Expenses	390.76	63.49	454.25
1241		St John Ambulance	Grant	75.00		75.00
1242		HB PCC	Pavilion advert 2020	55.50		55.50
		M				
1243		Wilson	Dec pay	341.63		341.63
1244		HMRC	PAYE	256.40		256.40
1245		SSE	Pavilion electricity	57.94	2.89	60.83
				Total		2315.33

The payment to MW for expenses include the cost of a new laptop to replace the previous model which had stopped working after over 10 years service.

b) to consider and agree the budget and precept for the year 2020/21: MW had prepared and circulated a potential budget and precept for 2020/21 with detailed explanatory notes. With a 3% increase in the precept to £19,872 the budget showed a slight loss for the year before the VAT reclaim on 2019/20 expenditure, and a small surplus after this is taken into account.

SaM asked if some provision could be made for a contribution towards the bridle way improvement at Woodrow. Apparently, this scheme will cost approximately £30,000 and although contributions might come from Dorset Council, British Horse Society and Lydlynch Parish Council she thought a contribution of £5,000 from HBPC would be reasonable. After a discussion it was clear the parish council would need to see a full project plan for the work, including cost/benefit analysis for parish residents, risks, ongoing maintenance liabilities etc etc before any decision on providing any financial support could be made.

The level of funding for dog waste bins was discussed. In the budget this is about six and a quarter percent of expenditure. The contractor had confirmed to MW that all the bins are well used. It was agreed to review the level of expenditure on this item each year.

It was agreed to accept the budget as prepared and demand a precept of £19,872 from Dorset Council.

220/19 – Neighbourhood Plan: Nothing to report at this stage

221/19 – Planning: a) to consider any applications received: None received b) updates on outstanding applications: Nothing to report. c) update on outstanding appeals: Nothing to report

222/19 - Footpath and highways matters – updates, including: i) **Woodrow bridleways:** See minute 219/19 (b) above. ii) **school parking:** DM has yet to make contact with the PCC iii) **update on the proposed SLA with the Dorset Council Rangers:** MW has incorporated FP N41/20 into the agreement so the annual cost will be

£407.88. In addition, for this year, the parish council will pay £1,158.60 for 3 replacement gates on the route from Wonston to the Red Barn shop. These costs are included in the budget for 2020/21. Footpath N41/20 has 6 stiles that could be replaced with gates at a cost of £386.20 per gate. This would be very useful for users but it was agreed to hold fire; progress is being made with the development of the Handley Cross site and it is likely there will be some community infrastructure S 106 monies which might fund this in the next year or so.

223/19 – to review and agree the annual risk assessment: An updated risk assessment had been prepared by MW and circulated in advance for consideration. After a full discussion it was agreed that the risk assessment as drafted was fit for purpose and was adopted

224/19 – The Keep – update: Nothing to report

225/19 – Emergency Planning – to consider any potential role for the parish council: Following the recent floods in Yorkshire, SM had asked councillors to consider whether the parish council should have plans to provide community assistance in similar circumstances. He had provided the example of a plan from Branton Parish Council. Creating and maintain such a plan would involve considerable work. It was agreed, with PB's help, to make contact with the Emergency Planning staff at Dorset Council to see what role they envisage the parish council playing in an emergency and whether there is a generic parish council template for a plan that could be used.

226/19 – Village hall – report: Nothing to report.

227/19 – Village trust fund: MR reported he has opened the new bank account and will soon meet with Mr Ellis to discuss the transfer of funds.

228/19 – Dorset Council Cllr Batstone: She reported on her work as Chairman of Dorset Council. She is on BBC's Countryfile on Sunday 8th December talking about the work of County Farms.

229/19 - Public open session: Alma Tenwick reported that in January the village hall would be one of the 3 charities at Waitrose in Gillingham for green "coins". The more there are for HB village hall, the more money it will get. MW will publicise on the web site.

230/19 – Correspondence to note: Nothing to report

231/19 – Date of next meeting: The next meeting will be on Tuesday 7th January 2020 in the village hall at 8.00pm. SM will be away.

232/19 – Close of meeting: With no further business to discuss SM closed the meeting at 9.05 pm.