

**MINUTES OF THE ANNUAL MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN THE VILLAGE HALL ON
TUESDAY 7th MAY 2019 AT 8.10 PM**

Present: Councillors Steve Murcer (SM), David Maughan (DM), Ken Huggins (KH), Val Rubie (VR), Martin Richards (MR), Sarah Meeks (SaM) and Phil Dimmock (PD); Dorset Council Cllr Pauline Batstone (PB); Members of the public – 7

Minutes: Malcolm Wilson (MW) – parish clerk

077/19 – Election of Chairman: SM was elected as Chairman for the coming year and signed the declaration of acceptance of office

078/19 - Apologies: None received

079/19 - Declarations of interest: None

080/19 – Adoption of the minutes of the meeting held on 2ND April 2019: The minutes of the meetings were approved and signed by the Chairman

081/19 – Matters arising from these minutes: MW reported that the additional dog waste bin for the shop site has arrived and he will fit later this week; progress is being made with getting the locator maps on the web site. Other matters are covered in the agenda items.

082/19 – Public open session: Chris Jervis had e mailed SM asking if a village “environment” day could be organised to work on litter picking, cutting vegetation and cleaning road signs etc? Mr Jervis is happy to organise this and will liaise with MW over arrangements. Concern was expressed about the speed of large agricultural vehicles going up and down Silly Hill. MR commented that these are usually limited to 30 mph and perhaps the bulk of the vehicles give an impression of speed. The visibility at the junction of Military Lane and Kingston Lane is poor due to hedge growth. Jan Marriott thanked all councillors for re-standing.

083/19 – Election of Vice-Chairman: DM was elected as vice-chairman

084/19 – General Power of Competence: With all councillors elected and a qualified clerk in post it was agreed to adopt the general power of competence for the next year.

085/19 – Councillors declarations of acceptance of office: These were all signed and witnessed by the clerk

086/19 – To appoint members of the Recreation Ground Committee: It was agreed that all members of the Committee – Alun Read, Jim Bettle, Helen Fry, Emma Grayson, Mick Monaghan and Rebekah-Joy Spinks – should be re-appointed for the coming year. The Chairman and Vice-Chairman of the parish council remain as ex-officio members.

087/19: Village Hall Committee representative: DM was appointed to this position

088/19 – To assign responsibilities as follows: Rights of Way – SaM/MR; Transport – MR; Allotments – KH

089/19 - Finance

a) approve accounts for payment: The following payments were approved:

Cheque	Payee		Net	VAT	Total
1193	A Read	Pavilion equipment	47.46		47.46
		Replaces cheque 1176 - lost			
1194	Parish mag printers	Bryan Bytes	43.00		43.00
1195	Dorset Council	SIS posts	900.00	192.00	1152.00
1196	S Murcer	N Plan celebration event	114.40		114.40
1197	E Cluett	Grass cutting on Rec	500.00		500.00
1198	SSE	Pavilion electricity	43.12	2.15	45.27
1199	Darkin Miller	Internal audit	231.48	46.30	277.78
1200	DAPTC	Annual sub	370.43		370.43
	M				
1201	Wilson	May pay	591.73		591.73
1202	Glasdon UK Ltd	Dog waste bin	105.66	21.13	126.79
1203	CMH Electrical	Pavilion wiring for projector	100.00		100.00
1204	Water2Business	Pavilion water	36.23		36.23
1205	Alma Tenwick	Village flowers	33.74	6.75	40.49
SO	IK Services	Dog bin emptying	116.50		116.50
DD	Dorset Council	Cemetery rates	21.00		21.00
		Total			3583.08

It was agreed to increase the monthly standing order to I Kerr for dog waste bin emptying to £126.50 from May 2019 to reflect the new bin at the shop.

b) to note the report of the internal auditor on the annual accounts and governance and agree actions following the recommendations in the report: 3 recommendations had been received in the report which had been circulated to councillors in advance of the meeting. These were accepted and will be implemented immediately. VAT will be reclaimed in full where possible.

c) to approve the annual governance report: This had been circulated in advance and it was approved and then signed by the Chairman and Clerk

d) to approve the accounts for the year end 31st March 2019: These had been circulated in advance and were agreed and signed by the Chairman

090/19 – Staff – to note discussions between the Chairman and Clerk over working hours , pay scales etc: SM had met with MW. MW had confirmed he was entirely happy with his contracted hours and his position on the pay scales for parish clerks

091/19 – Planning:

a) to consider planning applications received: None received

b) updates on outstanding applications, including recent approvals: MW has chased the case officer, Clare McCarthy, for an update on application 2/2018/0462 (Churchfoot Lane). As yet no response has been received. The Planning Inspectorate are still considering the appeal on 2/2018/0266 (Silly Hill) with no indication of when a decision is likely

092/19 - Footpath and highways matters – update: i) **Antelope to Coney Lane footpath – update:** This work is complete ii) **bridleways:** SaM continues working with the Rangers on the bridle path at Woodrow and a further meeting is due on 8th May. Dorset Council are providing new gates and bridges and it is hoped some funding might come from Natural England who support the principals behind the improvement. It is likely to be a two year project. iii) **John Bellucci – paths in Kingston, Pidney and the Manor House:** E mails have been received (copies sent to councillors) expressing concerns of condition, accessibility etc. It was agreed these concerns should be dealt with by the Rangers. iv) **other rights of way matters:** These comments were made in the second public session but are better recorded here. Ian Stevenson suggested an annual sum should be set aside to create a reserve for future footpath repairs. SM thought this might have merit and is happy to meet with IS and DM to walk the main routes and review their condition. DM made the point that landowners permission is required and historically this has not been forthcoming on some routes. Apparently the Definitive Map is being updated by Dorset Council. By 2025 all rights of way and permissive paths have to be marked or they could potentially be lost. SaM will mention to the Rangers at a forthcoming meeting. SM suggested a working party on footpaths might be a useful vehicle to bring all these elements together.

093/19 – The Keep - update: Nothing to report

094/19 – Bryan Bytes delivery allocation: Current allocation is as follows – SM – 35; DM – 126; KH – 77; MW – 114; Alun Read – 125. Alun Read is no longer a parish councillor so it is appropriate that he relinquishes this task. Other councillors who are able to do so will take on a revised distribution list as follows - PD agreed to do the Churchfoot Lane and Droop areas, SaM (with help from MR) will take over DM's Kingston round. This will leave the following totals – SM – 35; MW – 114; KH - 77 ;DM - 85; SaM - 93 ; PD - 80. MW will supply details to councillors before the next edition is published.

095/19 - Recreation Field : The minutes of the meeting of 8th April 2019 were noted and approved.

096/19 – Village hall – report: DM had nothing new to report.

097/19 – Dorset Council Cllr Batstone: PB was elected on 2nd May to the new unitary authority. She noted that the new council will meet very soon. MR reported a tale of perfectly new, former DCC Highways hi-viz clothing being thrown away in a skip. He had no details of its location etc but PB will make enquiries

098/19 - Public open session: See various comments on rights of way, recorded in minute 092/19 above. MR has been asked about the “poor lands” field and responsibilities for hedge cutting, stock fencing etc. He was asked to raise this with the Allotment Committee Chair.

099/19 – Correspondence to note: A complaint about the re-appearance of “Flying Geese Gallery” signs has been received. Last year the owners were written to, but no response received. Landowner's permission is required for any signs. In reality, Dorset Council is unlikely to be concerned but the parish council will remove those on its land at the corner of Alec's Field. This site historically has been used to advertise village events for a short period of time rather than semi-permanent commercial advertising. MW has received a survey from DAPTC on initiatives, projects etc that the parish council undertakes. This is to help justify DAPTC's funding support from Dorset Council. MW will complete.

100/19 – Other matters: DM has cut the overgrown brambles etc on the land opposite the cemetery – PD will mow this during the summer as previously agreed. A brown Fiat 500 is often very poorly parked at the Marsh Lane/Churchfoot Lane junction. SM will contact the owner. MR reported that he and Emma Grayson, as new trustees for the village trust fund, had decided to open a new bank account with either of them to sign. This of course is absolutely nothing to do with the parish council. SM advised MR that trustee fidelity insurance is available at very low cost

101/19 – Date of next meeting: The next meeting will be held on Tuesday 4th June 2019 in the village hall.

102/19 – Close of meeting: With no further business to discuss SM closed the meeting at 9.05 pm.

DRAFT