

HAZELBURY BRYAN VILLAGE HALL COMMITTEE

MINUTES OF MEETING 1st JUNE 2026 7.30

PRESENT: Chaired by James Porter (JP): Vice-Chair, Val Rubie (VR): Secretary, Lynn Dean (LD), Paul Stredwick (PS), Afric McCarter(AMcC), Amanda Dance (AD) via Zoom

1. **APOLOGIES:** Tracey Collins (TC), Moe Day (MD)
2. **MINUTES OF LAST MEETING and AGM** held 27th April were agreed and signed by Vice-Chair
3. **MATTERS ARISING** – none
4. **PUBLIC OPEN SESSION** - None
5. **FINANCE REPORT: Main Expenditure** £147.77 cleaning/EON, window cleaning/bar stocks. **Income** £128.96 film night/user group. **Balance** £1,949.15. **Savings a/c** £15,105.95. The Treasurer has identified an incorrect figure in her Annual Report. This is now amended. Malcolm Wilson to audit. Spread sheets to be circulated to members of Committee **Action: AMcC**
6. **PC REPRESENTATIVE REPORT** - It has been proposed that an Emergency Plan be written by PC. It is possible that this might involve use of village hall e.g. for evacuation purposes or similar. There is now a new provider for village web-site which is gradually being revised over next few weeks including photographs of our own village.
7. **GRANTS/FUND RAISING/DONATIONS** - VR has been investigating possible sources. Cannot proceed with applications until we have quotes for any project. VR to register for newsletters from County Funding. **Action: VR.** Nothing else to report currently.
8. **EVENTS:** May film night - Attendance approx. 30. June cancelled due to all regular organisers being unavailable. Next July 4th when Madame Cliquot was proposed but this costs £25 so alternative may be found. 1st August – The Infidel.

Bingo Night - 26th June. Prizes need to be collated. 18 will be needed. **Action: AD/TC.** As this is an un-ticketed event it is difficult to predict numbers. Publicised on Nextdoor although there were problems with this. Bar to be restocked **Action: JP.** Team needed. Please inform AD if able to attend/help **Action: All**

Alan Peters Talk - Sat 11 July. 42 tickets sold. AP has collected money from shop. To be passed to treasurer. **Action AMcC.** Hoping for between 80 to 100 attendees. Bar will be run from Clive Rance Hall through hatch. AP has requested that publicity be low key. Poster needed for PC noticeboard **Action JP**

9. **USER GROUPS** – nothing to report.
10. **PROJECTS** – Kitchen - New blinds needed. **Action TC.** Dishwasher still not draining properly MD has been investigating. AD written to company. On going **Action AD/MD**
Audio/Hearing loop – JP has discussed with supplier and an apology was given for lack of briefing. Awaiting date for further visit. Publicise hearing loop on Nextdoor with advice to check settings with audiologist. **Action VR**
Hatch: awaiting quote for alterations. **Action AD**
Tap to hand sink wobbly and lacking sealant. To follow up **Action AD**
11. **POLICIES** – Data Protection and Diversity to be reviewed. To be circulated **Action VR.**
Need for possible major changes to Diversity in light of new legislation. It is likely there will be a need for this to be implemented in a fairly specific manner **Action PS.**
New policies on-going. Finance/environment/HHA **Action AD.**
Strategic Plan – needs to be completely re-written as all goals on previous one, have been achieved. **Action AD.**
12. **HEALTH & SAFETY** – Checklist completed 4 weeks ago. Two gaps in front gutter found. **Action PS.** Lighting to emergency exit, on-going **Action AD/PS.** End of low wall in car park needs to be marked. **Action PS**
13. **MAINTENANCE** – Storage: It was proposed to cut doors of long cupboards in half thereby increasing available storage. Company doing hatch could be asked. **Action AD**
14. **TOILETS** - planned upgrade. **Action AD**
15. **HEATING** – AD still programming for forthcoming week. Therefore important that calendar accurate. Dropped temp to 18 deg. Instructions needed for use as AC. **Action AD**
16. **BOOKING APP.** Waiting to see if compatible with new PC website. **Action TC**
17. **MARKETING** - On-going. AD makes weekly updates to Facebook.
18. **RECRUITMENT OF NEW COMMITTEE MEMBERS** – one possibility who since initial contact has health problems. To be contacted again at later date. **Action VR.** Proposal for having Friends of Village Hall who would not attend meetings but commit to specific activities. **Action ALL**
19. **AOB** - sign now added to backdoor re closure. Watering can left round back of hall. Small Hall to be referred now to be referred to as Clive Rance Room.

DATE OF NEXT MEETING MONDAY 6TH JULY 2026 7.30PM