

MINUTES OF THE ANNUAL MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD ON TUESDAY 9th MAY 2023 AT 7.15 PM IN THE VILLAGE HALL.

Present: Councillors Steve Murcer (SM), Val Rubie (VR), Neil Robson (NR), Martin Richards (MR) and Ivana Booker (IB); Dorset Council councillor Pauline Batstone (PB); Members of the public – 3; **Minutes:** Malcolm Wilson (MW) – parish clerk.

082/23 – To appoint the Chairman for the coming year: SM was re-elected as chairman for the coming year. He thanked councillors for their support and welcomed IB and NR as new parish councillors.

083/23 - Apologies: Received from Ken Huggins (KH) and Liz Stockley (LS)

084/23 - Declarations of interest: MR declared a pecuniary interest in matters relating to the Neighbourhood Plan.

085/23 – Adoption of the minutes of the meeting held on 11th April 2023: The minutes were approved as drafted.

086/23 – Matters arising from these minutes: Covered in the agenda

087/23 – Public open session: No comments

088/23 – To elect the Vice-chairman for the coming year: VR was elected as Vice-Chairman for the coming year.

089/23 – To resolve to adopt the General Power of Competence for the coming year: The parish council meets the criteria to adopt the General Power of Competence and it resolved to do so

090/23 – To appoint members of the Recreation Ground Committee: The following were re-appointed – LS/NR/Jim Bettel/Barry Thompson and Helen Fry

091/23 – To appoint representatives to outside bodies: MR and IB were appointed as the parish council's representatives on the Village Hall Committee

092/23 – To assign responsibilities for a) Rights of Way - MR b) Allotments KH c) Transport - MR d) Climate and environmental matters: - KH

093/23 – Finance: i) to approve accounts for payment: The following payments were approved:

Cheque	Payee		Net	VAT	Total
SO	IKServices	Dog bin emptying	£136.50		£136.50
DD	Dorset Council	Cemetery rates	£19.00		£19.00
DD	SSE	Pavilion electricity	£300.74	£15.03	£315.77
1460	Grass Mowing World	Gang mower deposit	£500.00	£100.00	£600.00
1461	Grass Mowing World	Gang mower final	£4,500.00	£900.00	£5,400.00
1463	Darkin Miller Ltd	Internal audit	£350.01	£70.00	420.01
1464	Motley Digital Ltd	Domain renewals	£26.40	£5.28	£31.68
1465	L Holman	Grass cutting	£250.00		£250.00
1466	M Wilson	May pay	£376.34		£376.34
	HB				
1467	School	Coronation memento	£110.00		£110.00
1468	M Wilson	Expenses	£280.26	£30.35	£310.61
		Total			£8,074.42

Cheques 1460 and 1461 had been signed by the Chairman and the Clerk to allow the new mower to be delivered, under the provisions of Financial Regulation 5.5. It was formally noted that because of the difficulty of comparing second-hand equipment the requirement of Financial Regulation 11.1.c to obtain more than one quote was waived.

ii) to note the report of the internal auditor on the annual accounts and governance statement and agree to take appropriate action following the recommendations in the report: The report had been circulated and the action plan proposed by the clerk was agreed.

iii) to authorise the Chairman to sign the Annual Governance Statement for the year ending 31st March 2023: It was agreed that the Chairman could sign the Annual Governance Statement.

iv) to authorise the Chairman to sign the Accounting Statement for the year ending 31st March 2023: It was agreed the Chairman could sign the Accounting Statement.

v) to confirm no conflicts of interest with BDO LLP, external auditors: There are no conflicts of interest.

094/23 – Planning: a) to consider any applications received: P/FUL/2023/02272 – Hazelgrove, Back Lane, Kingston, DT10 2DT – erect agricultural building for storage: No objections.

b) Dorset Council climate and sustainability checklist update: MW and KH had attended a seminar run by DC explaining the background to a new sustainability check list that will be required for all planning applications. The idea is fully supported and will be referenced in the revised Neighbourhood Plan.

c) Neighbourhood Plan Review – update: The next meeting of the review group is on 17th May. The revised Plan should be ready to come to the next parish council meeting. MW noted that Locality has not yet renewed its grant scheme from 1st April 2023.

d) Section 106 money: MW had circulated the response from DC. Whilst many points remain unanswered, the tone of the note was positive and MW will make contact with officers to kick-start an application for funding. There was a discussion on the improvements to the hall and whether the S 106 money might be used for the pv panels and battery. This is a possibility and apparently Milborne St Andrew hall has just gone through this process. MW will speak to them to see if they have any advice etc for us. SM had attended the hall committee meeting on 8th May when the hall's finances were discussed. Given the S 106 money would be "free" outside funding it might obviate the need to seek reimbursement from the hall from the energy bill savings they might make. SM has asked to see the hall's strategy and budget paper when it is available

096/23 - Climate and ecological emergency update: The next meeting is scheduled for 16th May 2023.

097/23 - Footpath and highways matters, including i) Poor Lands field path: With the trustees adamant that they won't allow the path to be improved, this is now in the hands of the Rangers to see if they can make some progress, **ii) other matters:** SM is still awaiting a response from Highways regarding the road markings between the Antelope and the war memorial and has shared our frustration with Matt Prosser, Chief Executive of DC.

098/23 – The Keep – update: i) update on meadow and future strategy for the land: Nothing to report **ii) update on encroachment:** Mr and Mrs Burroughs have moved the fence back to the original position and re-instated the ditch, so this matter is complete. SM will pop round to thank them.

099/23 - Recreation Field - to note the Committee minutes: Minutes of the meeting held on 18th April 2023 had been circulated and the contents were noted and formally approved. The gang mower has arrived safely and has been added to the asset register and the insurance schedule. MR said he had gone to remove the gates to the field to sand-blast them but had been told it wasn't necessary and just a good clean was sufficient. He serviced and repaired the roller instead!

100/23 – Village hall – report: This had been covered in minute 095(d) above. MW is still to talk to James Porter about a new defibrillator cabinet.

101/23 – Village web site proposals: SM and MW have discussed the concept with Vanessa Weddell who is giving it some thought. She has access to the web site editing password so she can take a close look at what is possible with the existing site.

102/23 – Report from Dorset Council Cllr Batstone: She has been reporting road defects to the Highways team; the Sturminster Newton Literary Festival programme has been launched; a memorial plaque to Ms Violet Cross will be fitted at the new development to celebrate her life and achievements;

103/23 - Public open session: No comments.

104/23 – Correspondence to note: The Zoom subscription is up for renewal, cost £140. It was decided to let this lapse and rely on the free 1 hour meeting service. If longer meetings are required, we can always re-join in the future. The possibility of damage to a manhole cover by a builder's skip is a matter for Highways.

105/23 – Date of next meeting: This will be on Tuesday 13th June 2023 at 7.15pm in the village hall

106/23 – Close of meeting: With no further business to discuss, the Chairman closed the meeting at 8.50 pm