

HAZELBURY BRYAN PARISH COUNCIL
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NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

I give you notice that the Annual Meeting of the Hazelbury Bryan Parish Council will be held in the village hall on **Tuesday 7th May 2019, immediately following the Annual Parish Meeting (which starts at 8.00 pm)**. All members of the Parish Council are summoned to attend the meeting to consider and resolve the items of business set out in the agenda below.

Malcolm Wilson
Clerk to the Parish Council
1st May 2019

AGENDA

1. Election of Chairman and signature of Declaration of Acceptance of Office
2. Apologies for absence
3. Declarations of interest
4. Adoption of the minutes of the meetings held on 2nd April 2019
5. Matters arising from these minutes
6. Public open session of up to 15 minutes to allow parishioners to bring matters to the attention of the Parish Council
7. To elect the Vice Chairman
8. To resolve to take the General Power of Competence
9. To agree parish councillors may sign Declarations of Acceptance of Office at any time before the next parish council meeting
10. To appoint members of the Recreation Ground Committee
11. To appoint representatives to the following outside body – the Village Hall Committee
12. To assign responsibilities for i) Rights of Way ii) Allotments iii) Transport
13. Finance and audit - a) approve accounts for payment b) to note the report of the internal auditor on the annual accounts and governance and agree action following the recommendations in the report c) year-end accounts – to approve the accounts for the year ending 31st March 2018 and authorise the Chairman to sign the Governance Statement and Annual Return
14. Staff – to note discussions between the Chairman and the Clerk over working hours, pay scales etc
15. Planning : a) to consider planning applications received: b) updates on outstanding applications
16. Highways and footpath matters – update: i) Antelope to Coney Lane ii) Woodrow bridleway iii) John Bellucci e-mail re path from Kingston iv) paths in Pidney and the Manor House
17. Community litter pick
18. The Keep – update
19. Bryan Bytes – to consider and agree a more equitable distribution allocation
20. Recreation Field – i) to note the minutes of the Recreation Ground committee of 8th April 2019 ii) update from the Chairman on other relevant matters
21. Village Hall – report/update
22. Report from DC Councillor P Batstone
23. Public open session of up to 15 minutes to allow parishioners to comment on proceedings
24. Correspondence to note
25. Date of next meeting – Tuesday 4th June 2019

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND THE MEETING