

**MINUTES OF A MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
4th DECEMBER 2018 AT 8.00 PM**

Present: Councillors Steve Murcer (SM), David Maughan (DM), Val Rubie (VR), Martin Richards (MR) and Phil Dimmock (PD); DCC/NDDC Cllr Pauline Batstone (PB); Members of the public – 6

Minutes: Malcolm Wilson (MW) – parish clerk

233/18 - Apologies: Sarah Meeks (SaM), Ken Huggins (KH)

234/18 - Declarations of interest: MR declared a pecuniary interest in the Neighbourhood Plan and took no part in discussions or voting on the matter. As a governor, DM declared an interest in matters concerning the school.

235/18 – Adoption of the minutes of the meeting held on 6th November 2018: The minutes of the meetings were approved and signed by the Chairman

236/18 – Matters arising from these minutes: SM thanked VR for representing the parish council at the Remembrance Day parade.

237/18 – Public open session: No questions or comments

238/18 - Finance a) approve accounts for payment: The following payments were approved:

Cheque	Payee	Service	Net	VAT	Total
1162	Dorset Planning	N Plan payment	595.00	114.00	714.00
1163	HB PCC	Pavilion advert	55.50		55.50
1164	J Bettle M	play bark	60.80	12.16	72.96
1165	Wilson	Dec pay	250.34		250.34
1166	HMRC M	Paye Oct-Dec	499.20		499.20
1167	Wilson	Expenses -2/20 - 4/12 2018	163.16	19.97	183.13
1168	Came & Co	Insurance renewal	2732.57		2732.57
DD	NDDC	Cemetery rates	19.00		19.00
SO	IK Services	Dog bin emptying	110.00		110.00
		Total			4636.70

b) to agree a budget and Precept for the financial year 2019/20: MW had prepared and circulated a draft budget for the coming financial year. This predicted increased routine expenditure of £22698. This reflects increased grass and hedge cutting at the allotments, higher insurance cover for the pavilion and its contents and pavilion maintenance costs (which will be moved into an earmarked reserve if not actually spent). To ensure these costs are covered the Precept needs to rise by 5% to £19,294 assuming other income is as predicted. This will mean a rise in annual Council Tax of less than £3 for a Band D Property. The pavilion running costs are covered by hire income and annual club payments. After a discussion about adopting the increase or potentially leaving the Precept unchanged for a year it was agreed to accept the draft budget and demand a Precept of £19,294 from NDDC. The rise will be explained in the January 2019 edition of Bryan Bytes.

c) reserves and future expenditure: MW had also circulated a summary of current non-earmarked reserves which stand at £19077. Taking account day to day income and expenditure to 31st March 2019, and possible expenditure on the SID, pavilion painting and the new web site then reserves as at 31st March are predicted to be £6,197, which could be boosted by an early VAT reclaim for 2018/19 of £2,800 approx. NALC guidelines say reserves should be a minimum of 25% of Precept, ie, £4,593. If councillors approve these items of expenditure then the parish council has the funds available. Any further Neighbourhood Plan expenditure is covered by grant money in a separate reserve.

239/18 – Planning a) to consider planning applications received i) 2/2018/1425/House – Hill View

Bungalow, Back Lane, Kingston, DT10 2DT – convert triple garage into disabled living accommodation: This development was thought to be inappropriate. Although the PC is unaware of the background to the application, and would clearly be sympathetic to any need for disabled accommodation, this was thought entirely unsuitable. The emerging Neighbourhood Plan envisages good quality in-fill in Kingston, but this is “backland” development, out of character with the existing development character in this locale. Access would

be awkward through the site belonging to the main house and it was not clear if it was possible or desirable for the new dwelling to have a “disabled occupation tag” going forward. It was agreed to object to the application **b) updates on outstanding applications, including recent approvals:** MW had attended NDDC Planning Committee and spoke objecting to application 2/2018/0339/OUT – land west of Oak House (behind the village hall, site 2 in the N Plan deliberations). The case officer had given significant weight to the Neighbourhood Plan in his analysis of the application and had recommended refusal. Members of the Committee were unanimous in supporting the refusal. **c) to note amendments to the draft Neighbourhood Plan required by the Examiner and approve the amended Plan to go forward to local referendum:** SM formally thanks all those involved in producing the final Plan. Almost 3 years of hard work, led by the co-chairs Ian Stevenson and Val Rubie, the Committee members, Malcolm Wilson and our consultant, Jo Witherden had produced an excellent Plan that was already acknowledged NDDC as providing robust planning policies to manage development in the village. No further changes would be made and he hoped that at the referendum there would be a good turnout of voters and a positive result. Ian Stevenson also praised the work of JW and MW; MW said it had been a pleasure to work with such a committed team of volunteers led with drive, purpose and enthusiasm by IS and VR.

It was agreed to approve the amended Neighbourhood Plan as revised post-Examination and recommend to NDDC that it goes forward to a referendum in February 2019.

The final Plan and the referendum will be publicised in an edition of Bryan Bytes, which will be produced just before the referendum.

240/18 - Footpath and highways matters – update: i) **Hunts lorries** –nothing to report, working hours seem to have been adjusted ii) **acquiring a Speed indicator device (SID):** The final costs for posts, “Vario” SID, brackets and solar panels is £3995. Given the importance people give to controlling speeding in the village it was agreed that such expenditure was justified and it was agreed to go ahead with the order. iii) **Antelope to Coney Lane footpath – update:** The Rangers are still waiting for costings from contractors; it might be time for the parish council to get its own quotes.

241/18 – Web site – to consider and agree arrangements for web site hosting from October 2018:

Development has taken longer than expected but the site is now ready for MW to upload information, pictures, documents etc. He has a training session planned for 11th December. In the meantime the old site still functions and Jamie Forster has upload agendas, minutes and the Neighbourhood Plan Examination and referendum copy of the Plan. It was agreed to take the one year support package at a cost of £400, with MW urged to ensure all the 15 hours of support provided are utilised.

242/18 – The Keep i) update: More work will be undertaken by the Butterfly Conservation group in the spring.

243/18 - Recreation Field i) minutes of last Committee meeting: The draft minutes of the meeting on 19th November 2018 had been circulated and noted. It was agreed to allocate £1,500 towards the painting of the changing rooms and toilets with Jim Bettle and Alun Read kindly agreeing to put a second coat of paint in the showers. ii) **update:** MW has increased the insurance - £5,000 for contents and buildings insurance up to £200,000 which was agreed to be sensible figure for rebuilding after a disaster. The budget has allowed for the cost of utilities plus sundry running costs (cleaning materials, toilet paper and towels etc) of £100 per quarter. These should be covered by income from the clubs and general hire.

244/18 – Village trust fund: MR had not had the time to make any progress as yet.

245/18 – Village hall – report: DM said the comedy night was a success and there is a film coming shortly.

246/18 – DCC/NDDC Cllr Batstone: PB had circulated her report. Her main focus is on appointing second-tier officers for the new authority, and working on budgets. Elections are due on 2nd May and she will be standing for the new Blackmore Vale ward.

247/18 - Public open session: Jan Marriott added her thanks to the work done by the Neighbourhood Plan group.

248/18 – Correspondence to note: None

249/18 – Other matters: SM had seen a St. John’s Ambulance you-tube video on using a defibrillator. He asked MW to add a link to this on the new web site. DM reported that the new defibrillator for the school would be fitted in the Christmas holidays. SM also asked about parking at the school – couldn’t something be done to make it less dangerous at child delivery/pick-up times? The school has no money to purchase any land for a car park, even if it were available; the DCC owned school field is fully used as a play and sports facility. SM and DM will meet on site and report back

250/18 – Date of next meeting: The next meeting will be held on Tuesday 8th January 2019 in the village hall

251/18 – Close of meeting: With no further business to discuss SM closed the meeting at 9.10 pm.

DRAFT