

**MINUTES OF THE MEETING OF THE RECREATION GROUND COMMITTEE OF HAZELBURY
BRYAN PARISH COUNCIL HELD AT ALEC'S FIELD PAVILION ON MONDAY 23rd JULY 2018 AT
6:30PM**

Present: Alun Read (AR), Emma Grayson (EG), Helen Fry (HF) and Jim Bettle (JB). Members of the public-none.

Minutes: Malcolm Wilson (MW)

52/18. Apologies for absence: None. It was agreed that AR would chair the meeting following the resignation of John Grayson (JG).

53/18. Declarations of Interest: None

54/18. Minutes of the previous meeting: Minutes of the meeting held on 11th June 2018 were approved.

55/18. Matters arising:

i) snagging – the gutter at the front, opposite the changing room doors still leaks; MW will ask Steve Murcer (SM) if he has raised with Snooks as agreed. The one year post-handover period ends in August and the retention monies will need to be repaid at that time

ii) painting - JB will chase for the quote to finish the job in 3 stages, with the showers being the most important. These should be available for the parish council meeting on 7th August.

iii) football club – good news, a team has been established, HBFC. JB is secretary, Jamie Hart the chairman and Mick Moynihan the manager. It will be important to get a representative from the football club on the Recreation Ground Committee, see minute 56/18 below.

iv) bookings – AR reported on positive progress, including one period of bookings for four days in a row.

v) utilities – an estimated bill for electricity for £160 had been received; having read the meter MW says it should be reduced to 36 pence! HF will look at the water charge allocation for the allotments.

vi) play inspection – minor repairs have been made and MW reported that the next inspection is likely in w/c 6th August. The cycle jumps will be included in the report this year, which will help AR finish the risk assessment.

56/18. Recreation Ground Committee – to consider membership and governance following the resignation of John Grayson: JG has resigned from the parish council and this Committee. The Committee formally thanked him for his enormous contribution over many years towards maintaining the recreation ground and the development of the new pavilion. He has said he will continue to prepare the cricket pitch for matches.

There is, therefore, no nominated parish councillor on the committee although the chairman and vice-chairman of the parish council are both ex-officio members. A number of options were discussed – does the PC want to appoint a councillor to join the committee; could AR re-join the PC on the understanding that he would only attend the minimum number of meetings to meet the legal criteria (ie, one every 6 months); does the PC need to be formally represented bearing in mind the chairman and vice-chairman are ex-officio members anyway; who will join to represent the new football club?

MW noted that he will be re-writing PC Standing Orders in the summer and any changes in structure and governance can be included.

The PC will be asked to consider options at its next meeting on 7th August 2018.

57/18. To consider progress on development of the new community pavilion, including amongst other things a) **snagging:** See 55/18/i above. b) **painting:** See 55/18/ii above. c) **update on bookings:** See 55/18/iv above d) **utility costs:** See 55/18/v above e) **“thank you” board for helpers and donors:** JB will prepare a list of names. Rather than an elaborate and expensive board, it could be a list with appropriate wording in a photo-frame. f) **cleaning:** Hirers and users are supposed to clean and tidy after use, but this is often not the case and

at times AR has literally been up to his elbows in the smelly stuff. AR will emphasise the hirer's responsibility in the terms and conditions. Given the inevitability of muddy boots etc, the coming football season will present challenges. Cigarette butts are an issue, particularly at parties, and another wall-mounted butt bin will be installed. There have been some teething troubles with black bag collections, but these seem to be resolved. Users will also be advised and encouraged to re-cycle cans and bottles in the correct receptacle. **g) key safe:** JB has purchased one, which will be put at the back of the building. It might reduce the number of times AR and others have to attend the building to open and lock-up.

58/18. Cycle jumps: AR will complete the risk assessment in the light of the formal inspection due shortly

59/18. Annual play inspection report – review and action: Repairs and other minor issues have been dealt with and the next report is due w/c 6th August.

60/18. Any other matters relating to the Recreation Ground: a) MW is arranging for JB Gardens to cut the footpath beside the play area on a regular basis b) MW reported on discussions with NDDC on potential developer contributions to village infrastructure – the list prepared was thought to be sensible c) MW has acquired “no dogs in the play area” signs which AR will fit.

61/18. Date of Next Meeting: This was agreed as 6.30 pm on Monday 3rd September 2018.